

Superservice Menus™



How to set up and start using Superservice Menus today!

Follow these simple steps to get started with Superservice Menus

Install Superservice Menus

To install Superservice Menus, insert the CD into your computer and follow the on-screen prompts. For more information, refer to the detailed installation instructions in the Getting Started Guide.

Obtain a password

Once Superservice Menus has been installed you will be prompted to call Customer Service to obtain a password. The password allows you to access the application.

Set up your preferences and settings

To ensure Superservice Menus is delivering maximum benefits to your dealership you will need to enter your preferences and settings. A complete guide to setting up your preferences and settings is outlined in the Getting Started Guide. The main preferences and settings are described below.

Dealer Details

Add your dealer details which will then be automatically displayed on quotations, repair orders and invoices.

Labour Rates

Apply different labour rates to service, repairs or accessory fitment operations to enable accurate quoting.

Labour Times

Adjust standard labour times by adding a fixed amount or percentage according to your requirements.

Sundries

Review and customise existing sundries or add new sundries to suit your needs.

Sundry Rates

Add specific pricing for all sundries used in your dealership.

Printing

Define print settings for quotations and repair orders.

Parts Pricing

Set parts pricing levels according to the requirements of your current pricing structure.

Miscellaneous

Adjust navigation and export options, price rounding and sales tax settings.

Upsell Recommendations

Create prompts to recommend associated service, repair and accessory fitment operations to sell at the time of quoting.

Email Setup

Enter the email server details to send your quotations to customers directly by email. Contact your systems administrator to get details on how to set up your email server.

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Start using the Superservice Menus application

Once Superservice Menus is installed and set up, follow the simple three-step process to start using the application.

Step 1

To select the vehicle, simply type the VIN into the corresponding field, in the Vehicle Selection screen. Alternatively, select a vehicle by choosing from its model, series and description.

Step 2

Select the service, repair or accessory fitment operation using either the drop-down menu or the graphical index in the Operation Selection screen. The relevant Operation Details screen will appear allowing the dealership to create the quotation.

Step 3

Once the quotation has been created, click the Quoting System button which will transfer the information from the Operation Details screen to the Quoting System screen. The quotation can then be saved, printed, sent by email or used to produce a repair order.

Need more help?

For questions relating to the installation, set-up or networking of Superservice Menus, please contact Customer Service or visit:

ssm.ifmsystems.com